

EU UN-Procurement Training for Trade Professionals

Brussels, November 11 & 12, 2014



REGISTRATION NOW OPEN!

Do you want to assist your companies in becoming successful suppliers to the UN?

This program will give you the opportunity to learn effectively how to assist your companies on how to do business in the \$14 billion UN-Procurement market.

WHAT TO EXPECT?

- In this **Train the Trainer** program, staff from the UN/Procurement Division and other agencies will share their expertise and provide you tools, to better assist your affiliated companies on how to develop opportunities with various UN-Organizations.
- The Training will provide **networking opportunities** with other major players on the development business in partnership with the **AidEX** show (12,13 November, Brussels)

WHO SHOULD ATTEND*?

- Representatives from National/Regional Trade Organizations, Chambers of Commerce, and Industry Associations, who are involved with informing and training their affiliates about UN-Procurement.

PROGRAM OUTLINE**

November 11

- 08:00 - Registration and breakfast
- 08:30 - Welcome
- 08:45 - Introduction to the UN
- 10:30 - Coffee Break
- 10:45 - Presentation: Registration process—UNGM
- 11:30 - Presentation: The UN-tender process explained
- 12:30 - Lunch Break
- 13:45 - Workshop: Innovation
- 14:30 - Workshop: Sustainable Procurement
- 15:15 - Coffee Break
- 15:30 - Workshop: Trading places with a UN-Procurement Officer
- 18:00 - Networking event

November 12

- 08:30 - Presentation: The tools for trainers
- 10:00 - Coffee Break
- 10:15 - Case Studies
- 11:45 - Summary, Q&A, Wrap up
- 13.00 - End of the Program

HIGHLIGHTS

- **Supported** by the UNGM & The International Chamber of Commerce World Chambers Federation.
- **Organized** on behalf of the EU-trade delegations in New York.
- **Presentations** offering an overview of the largest UN-Organizations, their procurement procedures and activities.
- **Workshops** focusing on how to inform your companies about the UN-Procurement market.
- Excellent **network opportunities** with NGOs, Government agencies and international and intergovernmental agencies in partnership with **AidEX** Show.

Trade Representatives are invited to visit www.eupf.org for more information about eligibility and registration.

Registration fee: €400pp **Contact us:** training2014@eupf.org or + 1 (347) 227 0153

The event will take place at the Brussels Expo, Place du Belgique 1, BE – 1020 Brussels

The 'EU UN-Procurement Training for Trade Professionals' is organized by European-Procurement Forum, Inc. (EUPF) is a 'not for profit' organization that has been promoting UN-Procurement from EU-companies since 2003.

** **Company representatives do not qualify for this seminar.** We encourage companies (and representatives from organizations who wish to engage in UN tenders directly) to register for our 12h Annual EU UN-Procurement Seminar that will be held 20-22 April 2015.*

*** Itinerary is subject to change without prior notice, check the website www.eupf.org for the most up-to-date seminar program.*